

## SAFETY RULES FOR VISITORS

The regulations contain the rules for industrial policing, work safety, fire protection and environmental protection for visitors entering the territory of Viessmann Technika Dombóvár Kft.

### Required work safety protective equipment

It can be collected at the Security Service upon entry - to be returned upon exit:

- **Work safety shoes (your own with toe protection) or toe cap with a rubber band** (can be pulled on from the outside of the shoe - we provide it)
- **Safety goggles**
- **Visibility vest**

### Recommended work safety protective equipment

It can be collected at the Security Service upon entry - to be returned upon exit:

- **Protective helmet**
- **Earplugs**, which can be picked up from the machines near the entrance (non-returnable)

### **General provisions:**

- You may only enter and stay in the manufacturing plant (production) area in closed clothing (long pants, closed top, closed shoes).
- Individuals under the influence of alcohol, drugs or other mind-altering substances may not enter the factory area.
- The use of open flames and the consumption of alcohol are prohibited in the entire area of the factory!
- Smoking is only allowed in designated areas!
- It is strictly forbidden to make videos, audio recordings, or photos in the entire factory area! In exceptional cases (e.g. repair, investment, authority) it is possible only with the permission of the host or the person leading the visit!
- Bringing pets into the factory area is not allowed!
- According to our rules, children under the age of 12 may not enter the factory area or only with a special permit!

### **Traffic rules:**

- Everyone must obey the traffic regulations and speed limits on the whole area of Viessmann Technika Dombóvár Kft., as well as the posted signs and the traffic regulations.
- The maximum speed limit is 20 km/h for cars and trucks on the outside of the factory, 10 km/h for forklift trucks, and 5 km/h for the inside of the production plant and warehouses.
- Vehicles transporting goods, tools and maintenance equipment by motor vehicle may only remain on the factory premises for the duration of loading and unloading, and may remain in the parking areas for longer periods.
- Only the driver of the vehicle may enter or leave the vehicle.
- The use of a mobile phone is FORBIDDEN while driving any vehicle (scooter, forklift, pallet truck), passenger car or lorry.

## Entry and exit rules

### For external companies, vehicles

- Only persons with a valid transport document, contract or order for the purpose of transporting goods, services or work may enter or leave the factory premises.
- Only the driver of the vehicle may enter or leave the vehicle.
- In the case of external workers, the contractor must provide details of his employees.
- Outside workers may only work after they have received health and safety training from Viessmann.
- Vehicles transporting goods, tools or maintenance equipment in a motor vehicle may only remain on the premises for the duration of loading and unloading, and may remain in the parking areas for longer periods.
- Production and loading is a dangerous operation, so for your own safety, please stay in the truck cab. If necessary, stay only in the designated area or use pedestrian routes.
- If the loading tasks require the presence of the driver during loading, please refrain from touching boilers, equipment, logistic containers and tools and from disturbing the work of production staff.
- As there is production going on in the factory during the loading, please pay extra attention to the objects around you, forklift traffic and other moving vehicles!
- You must be accompanied when leaving the loading area (Traffic rules: blue hatching) or moving within the factory area, so please stay with your escort at all times and follow their instructions!

## Entry and exit rules

### Visitors, authorities entry and exit rules

- For group visits and for visitors under 18 years of age, the person accompanying and representing them must fill in the form "Visitor's declaration" before the visit begins
- Pets are not allowed on the factory premises.
- Please wait at the designated assembly point before starting your visit.
- This policy has been carefully read, understood and acknowledged by all visitors. Failure to comply with the rules will result in the termination of the visit of the person concerned.
- Please wear comfortable, but preferably closed clothing when visiting the factory.
- Production is a dangerous business, so for your own safety, please use only the designated pedestrian routes!
- Please refrain from touching boilers, equipment, logistic containers and tools, and from disturbing the work of production staff!
- As there is production in the factory during the visit, please drive carefully during the visit and pay special attention to objects around you, forklift traffic and other moving vehicles!
- Visits to the factory can only take place with an escort or in a group, so please remain with the escort or group at all times during the visit and follow the instructions of the person leading the visit.

**This policy has been carefully read, understood and acknowledged by all concerned. Failure to comply with the rules will result in the person concerned being refused entry, loading procedures and interruption of work.**

Dombóvár, 15.09.2023

## VISITOR POLICY

### REQUIRED



### RECOMMENDED



All visitors, persons entering and exiting the site by vehicle and external contractors **MUST** familiarise themselves with the Security Regulations at the passenger and freight gates. The use of the required protective equipment is mandatory on the premises, and the use of hard hats and ear plugs is recommended.



Viessmann Technika Dombóvár Kft.  
Munkás tér 1. H-7200 Dombóvár

### Visitor's declaration

Me as the person representing the group

Name: .....

Place and time of birth: .....

**I declare** that the group I represent participates in the organized factory visit on a voluntary basis and at my own risk.

**I acknowledge** that the group members have familiarized themselves with and understood the factory visit safety and order rules.

**I undertake and guarantee** that the members of the group will fully comply with the safety and order rules during the visit, wear the required protective equipment - hearing protection, foot protection (preferably own work safety shoes with toe protection), eye protection - and follow the maintenance of order and compliance with the above regulations for the accompanying person serving instructions.

**I declare** that minors/children accompanied by me will participate in the factory visit with the consent of their guardian/parent.

**I accept** that Viessmann Technika Dombóvár Kft. is not responsible for any damage that may occur during the factory visit. This stipulation does not apply to damage resulting from intentional or gross negligence, damage to life, physical integrity, or health, as well as liability for the consequences of the crime.

**I acknowledge** that in the event of the untruth of my statements above or non-compliance with the provisions therein, and in connection therewith, I will be liable for any damages to myself and the members of the group I represent, as well as financial compensation for any damages caused to Viessmann Technika Dombóvár Kft. or third parties as a result. we owe and in case of violation of the declaration or the factory visit regulations, we cannot participate in the factory visit together with the group on the instructions of the accompanying person, the factory visit with the group must be interrupted immediately and the factory area must be left.

**I consent** to Viessmann Technika Dombóvár Kft. keeping my personal data and statement provided above solely for the purpose of documenting this statement, as stated in the attached information.

**With my signature, I agree** that if a photo is taken of me during the visit, the company may use it in its PR activities (Facebook page, website, press material, application, etc.).

**Designation of the group:** .....

**List of participants** (full name):

- 1.
- 2.
- 3.
- 4.

....., 2024. ....

.....  
Signature of the person representing the group  
(or minor visitor)